

Lorraine Carpenter  
Management Schedule  
Grades K-3

The classroom will contain one new Dell computer and 3 older PC's. They will be networked together to one HP laser jet printer. The newer Dell will also have Internet access available. They will be situated in one corner of the room on either a pentagon shaped computer area with computers at four stations and the printer on the fifth or two desks set up for two computers each, back to back, with the printer on a small table at one end.

Each computer will be set up with computer clips and headphones.

Each child will be assigned to a particular computer for word processing type projects. Their names will be posted under the mouse pads.

Before the start of the school year a folder will be created in "My Documents" with the students name.

Also posted on each computer will be those extra programs (CD's) that can be run on that particular computer.

Each child will have their own disk for "Keyboarding for Kids".

Once I know which children are computer literate I will assign computer helpers for those times when I am not free to help students.

I will at times teach new projects to one child and have them teach the next child till all have completed the project

Programs will include:

- Kid Pix
- Graph Club
- Read Write & Type
- Others as needed or able

Our daily schedule will be as follows:

Aug.25<sup>Monday</sup>

8:00 AM	8:15 AM	Worship
8:15 AM	9:00 AM	Introduction to computers and basic operation
9:00 AM	9:30 AM	Introduction to math period
9:30 AM	10:00 AM	Introduction to reading period
10:00 AM	10:15 AM	Recess
10:15 AM	11:00 AM	Introduction to Center rotation (4 centers)
11:00 AM	12:00 AM	Introduction to Language block
12:00 PM	12:30 PM	Lunch (kindergarten goes home)
12:30 PM	1:00 PM	Quiet time /Story time
1:00 PM	1:30 PM	Introduction to Social Studies time
1:30 PM	2:00 PM	Introduction to P.E. class
2:00 PM	2:45 PM	Introduction to scientific method
2:45 PM	3:00 PM	Clean-up and dismissal

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26<sup>Tuesday</sup>

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
10:15 AM 11:00 AM Kindergarten-center time /others-keyboarding-  
individualized instruction  
11:00 AM 12:00 AM Language Arts/ Spelling/Writing/Grammar  
12:00 PM 12:30 PM Lunch (kindergarten goes home)  
12:30 PM 1:00 PM Quiet time / Story time read to students/ silent reading  
1:00 PM 1:30 PM Social Studies class  
1:30 PM 2:00 PM P.E. Class  
2:00 PM 2:45 PM Science class  
2:45 PM 3:00 PM Clean-up and dismissal

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27<sup>Wednesday</sup>

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
10:15 AM 11:00 AM Kindergarten-center time /others-keyboarding-  
individualized instruction  
11:00 AM 12:00 AM Language Arts/ Spelling/Writing/Grammar  
12:00 PM 12:30 PM Lunch (kindergarten goes home)  
12:30 PM 1:00 PM Quiet time / Story time read to students/ silent reading  
1:00 PM 1:30 PM Social Studies class  
1:30 PM 2:00 PM P.E. Class  
2:00 PM 2:45 PM Science class  
2:45 PM 3:00 PM Clean-up and dismissal

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28 Thursday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
10:15 AM 11:00 AM Kindergarten-center time /others-keyboarding-individualized instruction  
11:00 AM 12:00 AM Language Arts/ Spelling/Writing/Grammar  
12:00 PM 12:30 PM Lunch (kindergarten goes home)  
12:30 PM 1:00 PM Quiet time / Story time read to students/ silent reading  
1:00 PM 1:30 PM Social Studies class  
1:30 PM 2:00 PM P.E. Class  
2:00 PM 2:45 PM Science class  
2:45 PM 3:00 PM Clean-up and dismissal

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29 Friday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period  
10:00 AM 10:45 AM Music Period  
10:45 AM 11:45 AM Art Period  
11:45 AM 12:00 PM Clean-up and dismissal

September  
2003

September 2003							October 2003							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5	6			1	2	3	4	
7	8	9	10	11	12	13		5	6	7	8	9	10	11
14	15	16	17	18	19	20		12	13	14	15	16	17	18
21	22	23	24	25	26	27		19	20	21	22	23	24	25
28	29	30						26	27	28	29	30	31	

[Click here to add these appointments to your calendar.](#)

1 Monday

Labor Day

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Tuesday

## 2 Tuesday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
10:15 AM 11:00 AM Kindergarten-center time /others-keyboarding-individualized instruction  
11:00 AM 12:00 AM Language Arts/ Spelling/Writing/Grammar  
12:00 PM 12:30 PM Lunch (kindergarten goes home)  
12:30 PM 1:00 PM Quiet time / Story time read to students/ silent reading  
1:00 PM 1:30 PM Social Studies class  
1:30 PM 2:00 PM P.E. Class  
2:00 PM 2:45 PM Science class  
2:45 PM 3:00 PM Clean-up and dismissal

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## 3 Wednesday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
10:15 AM 11:00 AM Kindergarten-center time /others-keyboarding-individualized instruction  
11:00 AM 12:00 AM Language Arts/ Spelling/Writing/Grammar  
12:00 PM 12:30 PM Lunch (kindergarten goes home)  
12:30 PM 1:00 PM Quiet time / Story time read to students/ silent reading  
1:00 PM 1:30 PM Social Studies class  
1:30 PM 2:00 PM P.E. Class  
2:00 PM 2:45 PM Science class  
2:45 PM 3:00 PM Clean-up and dismissal

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## 4 Thursday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
10:15 AM 11:00 AM Kindergarten-center time /others-keyboarding-individualized instruction  
11:00 AM 12:00 AM Language Arts/ Spelling/Writing/Grammar  
12:00 PM 12:30 PM Lunch (kindergarten goes home)  
12:30 PM 1:00 PM Quiet time / Story time read to students/ silent reading  
1:00 PM 1:30 PM Social Studies class  
1:30 PM 2:00 PM P.E. Class  
2:00 PM 2:45 PM Science class  
2:45 PM 3:00 PM Clean-up and dismissal

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5 Friday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period  
10:45 AM 11:45 AM Art Period  
11:45 AM 12:00 PM Clean-up and dismissal

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8 Monday

8:00 AM 8:15 AM Worship  
8:15 AM 9:00 AM Math Period (computer drill or review till class time)  
9:00 AM 10:00 AM Reading Period (computer/ phonics/class/seatwork)  
10:00 AM 10:15 AM Recess  
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The weeks will continue with this same schedule with minor changes for special events and classes.

The types of projects that will be incorporated into these first weeks will be as follows.

#### Math

The K and 1<sup>st</sup> grade will construct counting books that will also be put together as slide shows. On Kid Pix they will illustrate each number that they know by placing a large number on the page and then stamping the appropriate number of items. The page will be printed then added to a slide show. They can review the books and slide shows in order practice their counting.

The 2<sup>nd</sup> & 3<sup>rd</sup> grades will produce Kid Pix “flashcards” for addition and subtraction math facts using the slide show program. The slides will be timed to increase the challenge.

Language Arts.

The 2<sup>nd</sup> and 3<sup>rd</sup> grades will write stories about their summer vacations and illustrate them with Kid Pix.

I will take pictures of the K-3d students and scan them into the computer. The students will then take the picture in Kid Pix and tell about themselves.

#### Science

To learn how to use the Graph Club programs 3<sup>rd</sup> and 4<sup>th</sup> grades will follow the Classifying Animals lesson plan. The students will poll the three classes to find out what types of pets each student has. We will decide on a classification system and illustrate the chart with example animals. They will bring stuffed animals to school on Friday. They will be categorized and compared to the pets previously charted. A classification system will be set up for the stuffed animals. We will also incorporate an art and language art lesson to this project by painting portraits of the stuffed animals and creating typed stories or captions (using Word) to be placed under the portraits. The lower grades will be included in the art and language arts portion of this project.

#### (Introduction to using the Internet)

As an extension to this lesson we will discuss wild animals and use a zoo website to find pictures of wild animals and use pictures from our picture file. We will then classify them on a large handmade chart. We will discuss differences between our pets and wild animals.

#### Bible

Each week the children will have the option of illustrating and typing out their memory verses on Kid Pix to take home and practice for Friday.

#### Reading

K-1 will use the Read Write and Type program to practice phonics as appropriate to their reading program and to type their own stories to go along with those in the reading program. These stories they may then print and read. Stories will be kept in individual folders to create their own books. Covers will be created and books bound at the end of each quarter.

Net Performance Standards that will be met are through these activities:

1. Use keyboard and other common input and output devices efficiently and effectively
2. Discuss basic issues related to responsible use of technology and information and describe personal consequences of inappropriate use. (to be done during introduction to computers on 1<sup>st</sup> day)
4. Use general-purpose productivity tools and peripherals to support personal productivity, remediate skill deficits and facilitate learning throughout the curriculum.
5. Use technology tools for individual and collaborative writing, communication, and publishing activities to create knowledge products for audiences inside and outside the classroom

6. Use telecommunications efficiently and effectively to access remote information.
7. Use telecommunications and online resources to participate in collaborative problem-solving activities for the purpose of developing solutions or products for audiences inside and outside the classroom.

I cannot get my rubric to copy to this document so I will post it as a separate file.

Faith is integrated into my plans in the following ways.

God is discussed as the creator of all the animals that we will be studying.

We will discuss how God wants us to be honest and trustworthy in all that we do, even in the use of computer and their programs.

We will discuss how God is involved in our everyday lives.